## Refunds

## **Part-Time Students**

Students who officially withdraw during an academic term will receive tuition refunds based on the refund schedule noted below. Refunds apply only to the tuition portion of a student's charges and are calculated from the date that the school receives an official add/drop form.

Federal aid recipients who withdraw from all course work may have aid returned to the federal government according to federal "Return of Title IV funds" regulations.

Those partially withdrawing may have their aid awards adjusted to the reduced cost of attendance. Students who drop to less than half-time prior to commencing the courses that require half-time attendance will have their federal aid canceled, even if some portions have already been refunded to them for living expenses. Students receive a bill from the school for any remaining balance due.

If a course is canceled by the school, the tuition is refunded in full. All other refunds approved in the Office of the Registrar will be in accordance with the refund schedule. A refund may take four to six weeks to process. Students will receive refunds according to their original method of payment.

## **Full-Time Students**

Students who officially withdraw prior to an academic term will receive a full tuition refunds, excluding Health Insurance and other non-refundable fees.

A full-time student who is academically suspended or receives an honor code violation, and required to leave Carey for a semester or permanently, will not receive a refund for tuition charged at the time of the suspension, during a semester. A prorated portion of the tuition will be applied to future semesters based on the refund schedule for academically suspended students. If a student fails to return or is dismissed permanently, no refund will be given. In instances where a student is receiving federal financial aid, the aid will be recalculated and refunded to the federal government. The student is still responsible for the entirety of the tuition.

In order to receive the degree for the full time students program of study, the student must pay the entire published cost of the tuition regardless of the number of terms needed to complete the degree.